

ROUND SQUIRREL HOLLOW COMMUNITY SERVICES DISTRICT

5915 Silverado Place
Paso Robles, California 93446
(805) 238-7040
groundsquirrelhollowcsd.org

MINUTES FOR MAY 8, 2019 BOARD MEETING

Call to Order and Flag Salute:

Director McCamy called the regular meeting to order at 7:00 p.m.

Roll Call- Fulmer, Martinson, Duckworth, Simons and McCamy were in attendance. Manager Gilmore and Secretary Switzer were also present.

Consent Items:

A motion was made to accept and approve the consent items from April’s meeting, with corrections, by Director Martinson and seconded by Director Duckworth; Motion passed by unanimous vote.

The following invoices were approved for payment:

Sarah Switzer	\$ 400.00	Secretarial services thru 4/30/19 Inv#38
Dan Gilmore	\$ 1,384.34	General Manager for April 2019 Inv#36
Board Stipends	\$ 500.00	BOD Meeting 4/10/19
Catherine Turner	\$ 150.00	Invoice #53 Bookkeeping thru April 2019
Santa Cruz County Bank	\$ 24,420.01	#7 Chip Seal Loan Payment
Allen Duckworth	\$ 115.66	Lowes (sign materials)
<hr/>		
Total	\$ 26,970.01	

General Manager Report

GM attended a few more meetings for the Multi-Jurisdictional Hazard Mitigation Plan; looking for additional mitigation ideas. GM’s thoughts, what if there is a ‘major issue’ that comes up and the small CSD doesn’t have the funds to fix said ‘major issue’; maybe formalizing a funding source from the county for emergencies to help our small CSD’s like this.

Correspondence Received

- Friends of the elephant seals newsletter.
- CA Special Districts Leadership Summit info
- David Farnsworth CPA; Audits done differently
- State of CA natural resource agency prop grant 68

Discussion Items:

1. **Permit Status Report:**

Received a check for 5215 Whitetail; new driveway permit fee.
5850 Blacktail; there is a permit for building but no permit fee has been paid to CSD.

5515 Forked Horn- Completed, refund issued.
Letter still needs to be sent to 5095 Whitetail.

New property construction on Pepper Tree, there is some damage to the roads from their work.
GM will send a letter to the owner.

Active Permits:

Robert Greene APN 015-324-037 5631 Lone Pine Pl *

(*Greens' paperwork shows an incorrect APN number. The correct APN is shown above.)

All active permits have paid their permit fee of \$1,500.00 and have received a Letter of Acceptance from the District for the county permit staff.

2. **Monthly Road Evaluations:**

Plans for the repair of Forked Horn hill have been prepared and are being sent to the contractors on our bidders list. Should have the bids back to review for next months meeting. GM will also be working on a bid to fix the mud corner on GSH.

*It is the practice of the Board to form teams who annually conduct field surveys of the entire road system, including culverts and drainage ways within the GSCSD service area, followed by discussion and prioritization of repairs and/or improvements based on available funds. This process starts in October of each year with the objective of "short listing" proposed projects by the following January through March, weather permitting. After the surveys are complete, the teams compare notes and provide a proposed work schedule based on preliminary budget estimates and the combined results of the road surveys.

3. **Road Signs:**

Need to get the road signs put up. GM will put on the agenda for next month to get a final plan together on signs being installed.

4. **Prelim Budget for 2019/20:**

Review yearly budget proposal.

Director Fulmer made a motion to accept and approve prelim budget and Director Martinson seconded motion. Passed by roll call vote 5-0.

5. **Resolution 2019-02, Initiating 2019/20 Tax Roll Preparation:**

The annual special tax, increased 2% each fiscal year, 2019/20 will increase by \$6.30 per parcel for a total annual special tax of \$321.84, the county adds a \$2.00 fee per parcel as well bringing total taxed amount to \$323.84.

Director Simons made a motion to pass the resolution, Director Fulmer seconded the motion. Passed by roll call vote 5-0.

6. **Resolution 2019-03, Initiating 2019/20 Tax Roll Preparation for the Special Chip Seal Assessment.**

Initiates the process for collection of the Chip Seal Special Assessment to fund the improvements associated with the Chip Seal project. The amount of the assessment remains the same as last year at \$155.00 plus the county fee of \$2.00 for a total amount of \$157.00 per parcel.

Director Duckworth made a motion to approve resolution 2019-03, Director Fulmer seconded the motion. Passed by roll call vote 5-0.

Director Comments:

Director Fulmer asked GM about the information regarding a grant offer for websites. GM will look into the grant.

Adjournment

A motion was made to adjourn the regular meeting by Director Fulmer, seconded by Director Simmons and passed by unanimous voice vote. The meeting was adjourned at 8:07 p.m.

The next regular meeting of the Board of Directors of the Ground Squirrel Hollow Community Services District will be held on Wednesday, June 12 at 7:00 p.m. at a NEW location, Creston Fire Station 50, 6055 Webster Rd in Creston, California.

Respectfully Submitted by,

A handwritten signature in cursive script that reads "Sarah Switzer".

Sarah Switzer, Recording Secretary